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| **MINUTES OF THE NORTH BAY NORDIC SKI CLUB** | **DATE:** | Wednesday, June 25, 2014 |
| **TIME:** | 1900 hours |
| **LOCATION:** | North Bay Nordic Ski Club |

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| **MEETING CALLED BY:** | John Bowes |
| **RECORDING SECRETARY:** | Julie Bass |
| **TYPE OF MEETING:** | Annual General Meeting |

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| **PARTICIPANTS:** John Bowes (President, Trails), Tom Cook (Vice-President, Building & Property), Gary Jodouin (Treasurer), David Weiskopf (Membership), Julie Bass (Newsletter/Publicity, Recording Secretary), Mike Ward (Races), Amy Bartlett (Ski Programs), Erin Fettes (School Liaison),  |
| **ABSENT/REGRETS:** None |
| **MEMBERS:**  8 members in addition to board members |
| **AGENDA TOPICS** |
| **ITEM** | **RESPONSIBLE** |
| 1. **CALL TO ORDER**

John called the meeting to order at 1904 hours. |  |
| 1. **APPROVAL OF AGENDA**

**Moved by: Kelly Wallace Seconded by: Andrew Koski-Harja****APPROVED** |   |
| 1. **APPROVAL OF MINUTES May 15, 2013**

**Moved by: Kelly O’Grady Seconded by: Katie Ward****APPROVED** |  |
| 1. **DECLARATION OF ANY CONFLICTS OF INTEREST**

None declared |  |
| **5.0 BUSINESS ARISING** |  |
| **5.1 President’s Update*** John introduced the board members and welcomed everyone.
 | John |
| **5.2 Building and Property*** Programmable thermostats were installed, light bulbs changed and trail lights placed on a timer to conserve energy.
* 40 pairs of rental ski boots were repaired. A drying rack was purchased for the boots.
* A pest control company has been hired and will begin work this fall.
* The heating line in the well shorted out and had to be replaced.
* Snack bar prices were increased last year.
* Parking lot snow removal went well with the snow banks lifted back once.
* Firewood was purchased last year and other wood salvaged. Present firewood will be good through next year.
* Sand in the well filter has been a continuing problem. The walls of the well may be caving in. A backwash filter will be installed which staff can manage.
 | Tom |
| **5.3 Trails*** Kelly O’Grady led the grooming team last year. The piston bully breakdown cost $ 8100. The last day of grooming was April 10.
* Summer trail plans – Discussion with Ontario Parks has made trail work challenging as all projects must be approved prior to commencement. Prior to working on the development of new trails the current trails must be brought up to standard. There are 15 areas that work will be done on this year. All requests will be in to the Conservation Authority by June 27 and then in to Ontario Parks for their approval. Work is scheduled for August. Some volunteer time will be requested to assist with placing rocks around culverts and spreading straw. Requests are in for adopt-a-trail work as well as signage. A five year plan has been submitted to Ontario Parks.
* Grass cannot be cut until fall as it may endanger nesting birds.
* An extended land use permit from August 15 to April 15 has been requested.
 | John |
| **5.4 Treasurer’s Report*** This year the board had a review engagement done on the accounting records. Gary explained what this involved.
* Gary reviewed the financial statement.
* Hydro costs have increased which is disappointing. There was an increase in consumption and rates; however, we are expecting a $2100 rebate.

 **MOTION: To accept the financial statement as presented.** **Moved by: David Weiskopf Seconded by: Andy Davies** **MOTION PASSED*** $17 of each membership fee went to CCO for liability coverage. CCO fees will increase next year. Discussed why fees are going up and why we need Zone 4 /CCO. The Jack Rabbit program is tied to CCO. The Jack Rabbits have to be insured through them. The fees have been increasing by 10% annually. Mark Thomas suggested that NOD could meet and approach CCO as a group with these concerns.
* Membership fees will increase by 5% with the exception of student’s fees which will remain unchanged.
* Lockers will be increased to $70 per year.
* $15,000 will be used for capital projects with work to include a back wash filter and well cap; garage repair (insulation; roofing to prevent ice buildup); replacement of the deck; new flooring in the snack bar, and a condiment counter in the clubhouse.
* Two drags will be constructed for trail work.
* A playground will be developed for use in the Jack Rabbit program.

**MOTION: To accept the budget as presented.****Moved by: Andy Davies Seconded by: Andrew Koski-Harja****MOTION PASSED** | Gary |
| **5.5 Membership*** Last year was the first year of online membership registration through Zone 4. We are down 100 members. Liz Inkla from CCO states that we are not far off the provincial norm. There is competition from both Wasi and Nipissing University. There will be no change in registration this coming season.
* Carol Farintosh expressed concern that the first newsletter was not mailed out to all members last season which may have resulted in a lessened awareness that the ski season was coming up with early bird discounts. It was suggested to have information re registration set up at Lefebvres and Cycle Works.
 | David |
| **5.6 Newsletter and Publicity*** Thanks to Zone 4 registration there was a complete list of emails for most members. This allowed for ease of sending newsletters and frequent news blasts throughout the season.
* Nordic News articles in the Nugget were regularly published helping us to reach a wider audience in North Bay.
 | Julie |
| **5.7 Snowshoe Trails*** The trails were regularly used during the winter.
 | Tom |
| **5.8 Club Races*** The Bluesky Loppet had a one day format this year. It ran well and plans are to continue with this new format next season.
* The club contributed a lot to the OUA races which gave us good exposure. The OUA will be held in North Bay again next year.
* The Ontario Masters were held at the Nordic last year. There was a good turnout.
 | Mike |
| **5.9 School Liaison*** There was a busy calendar this year. The online booking system made it easier to manage.
 | Erin |
| **5.10 Ski Programs*** Amy started part way through ski season and has been learning about our club programs.
* The numbers were down slightly this year.
* A survey was done at the end of the year with positive feedback.
* Next season we will need a new track attack coach.
* Amy will organize a ski programs committee to include representatives from each program area.
* A fun park is to be developed in the arena area which can be incorporated into the programs for younger children.
* In early fall a full training day for all instructors will be held to address technical development and safety training.
* Andrew Koski-Harja reported on the development team activities from last season. There were 10 athletes ages 9-14; training began in late September with the first on snow day December 9; members went to several loppets and attended the midget championships in Temiskaming. The goal is to keep these students skiing in any manner possible. Mike and Andrew talked about how to move these students through the programs.
* Toivo will not be involved with the Junior Racing Team next season. David Nighbor will assist Sera Tempio with coaching duties.
 | Amy |
| 6.**0 NEW BUSINESS** |  |
| **6.1** **Monique Dubytz from Ecole Secondaire Algonquin*** Monique stressed that she is a supporter of the club and encourages school activities at the club.
* There has been pressure to move the Baron’s race – she is fighting to have it stay here.
* The cost of busing students to the club is an extra challenge faced by the schools.
* The school athletes are club members as well.
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| **6.2 Constitutional Change re Board Member Terms*** Discussed amending the bylaws to allow board members to stay on for more than 3 consecutive years.

**MOTION: To amend the bylaw 5.13 to state “Board members will be elected annually for a one-year term by and from the voting members at a general club meeting.”** **Moved by: Tom Cook Seconded by: Katie Ward****MOTION PASSED** |   |
| **6.3 Volunteers of the Year*** Peter Bullock and Henning Helms were named volunteers of the year. Congratulations and thanks for all of your hard work.
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| **6.4 Report from the Nominations Committee*** The following are the nominees for the 2014-2015 Board of Directors: John Bowes – president; Tom Cook – vice-president/building and property; Kelly O’Grady – trails; Gary Jodouin – treasurer; Erin Fettes – school liaison – David Weiskopf – membership; Julie Bass – newsletter; Amy Bartlett – ski programs, and Mike Ward – races.

  **MOTION: To accept the nominees for the Board of Directors as stated.**  **Moved by: Andy Davies Seconded by: Monique Dubytz** **MOTION PASSED** |  |
| **6.5 Ontario Special Olympics*** Tom informed the group that we will host the cross country venue for Special Olympics next winter. There will be skiing and snowshoeing with the races being held at the Clarion.
* The board agreed to support this event. We will manage the grooming for the event and provide experienced volunteers. There will be approximately 50 athletes participating.
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| 7.**0 ADJOURNMENT** **MOTION: To adjourn the meeting at 2107 hours**.  **Moved by: Gary Jodouin Seconded by: Kelly O’Grady** **MOTION PASSED** |  |