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| **MINUTES OF THE NORTH BAY NORDIC SKI CLUB** | **DATE:** | Monday, May 26, 2014 |
| **TIME:** | 1900 hours |
| **LOCATION:** | Gary Jodouin’s Residence |

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| **MEETING CALLED BY:** | John Bowes |
| **RECORDING SECRETARY:** | Julie Bass |
| **TYPE OF MEETING:** | General Board Meeting |

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| **PARTICIPANTS:** John Bowes (President), Tom Cook (Vice-President, Building & Property), Gary Jodouin (Treasurer), David Weiskopf (Membership), Julie Bass (Newsletter/Publicity, Recording Secretary), Mike Ward (Races), Amy Bartlett (Ski Programs), Erin Fettes (School Liaison), Kelly O’Grady (Trails) | | |
| **ABSENT/REGRETS:** | | |
| **NON-MEMBERS:** | | |
| **AGENDA TOPICS** | | |
| **ITEM** | **RESPONSIBLE** |
| 1. **CALL TO ORDER**   John called the meeting to order at 1907 hours. |  |
| 1. **APPROVAL OF AGENDA**   **Moved by:** Erin Fettes **Seconded by:** Amy Bartlett  **APPROVED** |  |
| 1. **APPROVAL OF MINUTES April 17, 2014**   **Moved by:** David Weiskopf **Seconded by:** Mike Ward  **APPROVED** |  |
| 1. **DECLARATION OF ANY CONFLICTS OF INTEREST**   None declared |  |
| **5.0 BUSINESS ARISING** |  |
| **5.1 President’s Update**   * Kelly O’Grady has taken on the trails portfolio for 2014-2015. | John |
| **5.2 Building and Property**   * The property has been fenced off and no trespassing signage put up. | Tom |
| **5.3 Trails**   * The trails committee met in May. The meeting held with Ontario Parks was reviewed to help plan trail work for the year. * Determined where we need no trespassing signs – forwarded on to Parks Ontario. * The adopt-a-trail permit application has been put in for this year. Parks does not want us to use the brush hog in the summer due to nesting birds. * Trail development is at a standstill for approximately two years due to finances and time to get the permits accepted. * Kelly toured the property with a representative from the Conservation Authority to look at the trails and culverts. We are waiting for permits to move ahead with the work. * Bridge assessments will be addressed next year. * A grooming policy was forwarded for review. The groomers will update the Twitter account after grooming. An instruction-policy manual for the groomers is being prepared. | Kelly |
| **5.4 Treasurer’s Report**   * Reviewed the proposed budget line by line**.** * Reviewed the ski programs budget in detail. David W. explained that the decline in our membership is in line with the rest of the province as well as due to the competition with Wasi and Nipissing University. * It was agreed to increase membership fees by 5% with the exception of student’s fees. * Locker fees will be increased to $70 per locker. * The school membership is increased to $100. * Advertising in the newsletter will be increased from $50 to $100. * Discussed income from the ski exchange. It should be divided among the three programs and run by all. Amy B. to address this at the committee level. * It was agreed to have a minimum of $5 to use the debit machine or a fee of 30 cents to be added to amounts under $5. * Decreased the budget for socials by $250 and publicity by $500. * Discussed replacing the deck. Determined specifics of deck design and budget to accommodate the work. Excavation for the leak in the basement can be done when the deck is off. * Two quotes have been received for work on the garage. A third quote will be obtained. This work will help to reduce heating costs and save the shingles from future damage. * Removed the $500 cash register from the budget. * The hydro bills averaged $1400 for the first three months this year. Lock boxes will be installed over the thermostats to prevent tampering. The building is not well insulated. Hydro costs have increased in general. * Work on the playground will move ahead. It is within our property. * In the past $5000 was spent each year on trail work. This year we have a carry-over of $9200 from last year. This year’s budget was determined to be $15,000 - a combination of the two. * Day fees are to be increased by 5%. | Gary |
| **5.5 Membership**   * CCO and CCC fees are going up by $2 this year and another $3 next year. | David |
| **5.6 Newsletter and Publicity**   * Notification of the AGM will be sent out tomorrow including a link to the minutes from last year’s AGM. | Julie |
| **5.7 Snowshoe Trails**   * The bridges require some attention. This to be a fall project. | Tom |
| **5.8 Club Races**   * John Wipprecht has requested a date for the winter triathlon in 2015. Mike to follow-up with him. | Mike |
| **5.9 School Liaison** | Erin |
| **5.10 Ski Programs**   * Tanya Mccubbin expressed interest in a board position to represent the Junior Racing Team. She was invited to join the ski programs committee to represent the JRT. | Amy |
| 6.**0 NEW BUSINESS** |  |
| **6.1 Special Olympics**   * We have been approached to be the host club for the cross country venue. * The races will be at The Clarion Resort – Pinewood Park. There will be approximately 50 skiers. * They require a volunteer base and equipment support for the races. |  |
| **6.2 Extension of Director Positions**   * It was agreed to remove the three year restriction on board of director positions. |  |
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| **7.0** **DATE, TIME, AND LOCATION OF NEXT MEETING**  To be announced. |  |
| 8.**0 ADJOURNMENT**  Time: 2200 hours  **Moved by: Kelly O’Grady Seconded by: Gary Jodouin**  **MOTION PASSED** |  |