**North Bay Nordic Ski Club
Board of Directors Meeting Minutes
NBNSC Northshore Rd.
7 pm, Oct. 27, 2022**

**Present**: Tom Cook, Kathy Wilcox, Andrew Rees, Dave Ward, Otto Bedard, Mike McDonough, Alisha Millar, Henning Helms

**Regrets**: Kevin Denston, Nancy Olmsted

**Call to Order:** Andrew **Time:**  7:15

**Appointment of a Secretary**: Kathy Wilcox

**Approval of Agenda**: M: Henning S: Tom Carried

**Declaration of Conflicts of Interest**: none

**Approval of Minutes of Sept. 22 meeting** M: Henning S: Alisha Carried

**Business Arising:** Emergency contact names have been communicated and confirmed with Tracey

**Correspondence:** A thank you card was received from Carol Jodouin and family for the flowers and condolences.

**Board Committee reports:**

**Membership: Mike:** There are currently 170 members registered. It was reiterated that anyone working on Club property must be a member at the time in order to be covered by insurance.

 **Financial Report: Alisha :**  Alisha provided each Director with a cost/expense code document to be used in the submission of all requests for payment or reimbursement.Alisha presented an up to date financial report which was discussed. She reports we have a WSIB credit. There were questions regarding signatories for CRA and Alisha will look into that.

**Trails/Property: Andrew:** Andrew reported that the meeting Kevin had with groomers was productive. We are currently looking for other groomers and a number of candidates have applied. After a long wait, the survey of the property, under consideration for purchase, is underway by Miller. Andrew had notified the property owners by mail and will contact them to discuss next steps. Andrew reported that we have received about $9k from the movie rental for the parking lot and there may be further opportunities in the future.

 **Building/HR: Dave/ Tom:**  The firewood has been purchased and will be in soon. Tom reports that the high school race team would like the Salomon skate skis and have requested that they not be included in the ski sale. The race team will rent them. The new boots will be in soon and Tracy will be organizing for the rental season.

 **Socials/Events: Otto :** Otto reported that he has a number of social event ideas being planned. We need to determine a January Open House date at the next meeting. We will work on getting the online calendar up to dateand having one posted in the Clubhouse.

**Programs: Nancy:** Nancy is reaching out to see if we can conduct a Level 1 instructors certification course early in the season. We should invite Meg to meet the Board of Directors.

**Communications: Kathy:** Meeting minutes have been posted on the website and most updates have been made. E blast and social media updates will go out regarding the upcoming Halloween Walk and the Ski exchange. Otto shared his newly developed trail app available on Google Play and the board was very excited and supportive of promoting this when Otto feels it is ready to do so. Otto will look into the cost of publishing it on Apple.

 **Races: Henning/Kevin:**  Henning reports that the Loppet is in the NOD calendar for Feb. 12. Dates for Chocolate races were discussed with one around Boxing Day a possibility.There was a discussion about using Zone 4 for registration. Henning suggested that it would be very useful to use it and the cost would be under $2k.

Motion: That the club invest up to $2k to use Zone 4 for race registration, seeding and results. M: Henning S: Mike Carried
 **Snowshoe trails/Adopt a trail: Tom/Otto:** Otto reports that 13 of the 29 Adopt-A-Trail sections are completed. He will send a reminder to the remaining teams. Tom reports that new signage have been purchased and will be in place this season. The need for a trail inventory was discussed and it was determined that this will be undertaken. This will note culvert sizes, materials etc. as well, hydro poles will be numbered for ease of locating.

**Other Business:** Tom notes that the 3 year sponsorship term for signs is up so Alisha will get the list from Tom (or on shared drive) and invoices will be sent for the next 3 years.

**Next Meeting Date and call for submission of agenda items**: Dec. 8, 7 pm, location TBD

**Meeting adjourned**: 9:30 pm M: Tom S: Alisha Carried