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| **MINUTES OF THE NORTH BAY NORDIC SKI CLUB** | **DATE:** | Monday, October 6, 2014 |
| **TIME:** | 1900 hours |
| **LOCATION:** | Gary Jodouin’s Residence |

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| **MEETING CALLED BY:** | John Bowes |
| **RECORDING SECRETARY:** | Julie Bass |
| **TYPE OF MEETING:** | General Board Meeting |

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| **PARTICIPANTS:** John Bowes (President), Tom Cook (VP, Building & Property),  Gary Jodouin (Treasurer), David Weiskopf (Membership), Julie Bass (Newsletter/Publicity, Recording Secretary), Mike Ward (Races), Amy Bartlett (Ski Programs), Kelly O’Grady (Trails) | | |
| **ABSENT/REGRETS:** Erin Fettes (School Liaison) | | |
| **NON-MEMBERS:** None | | |
| **AGENDA TOPICS** | | |
| **ITEM** | **RESPONSIBLE** |
| 1. **CALL TO ORDER**   John called the meeting to order at 1907 hours. |  |
| 1. **APPROVAL OF AGENDA**   **Moved by: Julie Bass Seconded by: Mike Ward**  **APPROVED** |  |
| 1. **APPROVAL OF MINUTES September 8, 2014**   **Moved by: Tom Cook Seconded by: Amy Bartlett**  **APPROVED** |  |
| 1. **DECLARATION OF ANY CONFLICTS OF INTEREST**   None declared |  |
| **5.0 BUSINESS ARISING** |  |
| **5.1 President’s Update** | John |
| **5.2 Building and Property**   * The race equipment has been organized. * The basement door has been fixed. * The condiment counter is on order. * Tom received two quotes for junior skis with the best price being Lefebvre’s. Four pair will be purchased. * A pest control company has been working at the clubhouse. A certificate will be posted in the kitchen as required by the Public Health department.   **MOTION: To hire Steve Shore to build a junior ski rack for $87.11 plus tax.**  **Moved by: Tom Cook Seconded by: Gary Jodouin**  **APPROVED**   * A light bulb needs to be replaced on the yellow trail. A quote of $1000 has been received. Discussed alternate cost-effective methods for the work to be done.   **MOTION: That the upper parking lot be used only by snack bar staff, groomers and members of the board of directors.**  **Moved by: Gary Jodouin Seconded by: Julie Bass**  **MOTION NOT APPROVED**  **MOTION: That we add two more reserved parking spots in the upper parking lot for a total of four.**  **Moved by: David Weiskopf Seconded by: Tom Cook**  **APPROVED**   * The trails were abused with ATV traffic when the clubhouse was rented to the Barons for their race. Ontario Parks wants us to control the traffic on the trails. The NOD race will be held soon; however, the ground is porous/spongy. | Tom |
| **5.3 Trails**   * Parts have arrived to rebuild the grass hog. * Richard Sciuk used his tractor to cut grass on the trails. He has offered to cut grass annually as required.   **MOTION: To pay Richard Sciuk $160 for equipment rental charges.**  **Moved by: Kelly O’Grady Seconded by: Gary Jodouin**  **PASSED**   * Adopt-a-km update: Al of the kms have been covered. Most of the green is done. They have all been dragged down the center a few times. * Access road update: The washout affects both the blue and green trails. Rod Cloutier has been in to look at it and has given a quote of $6000 with 5-6 days of work. Two culverts are required at a cost of $2000; however, Rod has found slightly used culverts for $500 for both. Andrew Rees has put together a substantial plan which will prevent this from happening again. This plan will be presented to Ontario Parks. * Peter Bullock and Kelly are putting together a plan for next year’s trail work. The plan is to start at the access road at the blue trail and then work down the blue trail towards the clubhouse. A plan for the purple trail will follow. Work to include ditching, culvert replacement, turns properly banked and tree removal as required. * New trail development cannot begin until our current trails are brought up to standard which will take approximately five years. Rod Cloutier is in a position where he could do four years worth of work in one year. Both money and Parks approval are required. Kelly proposed that we consider applying for grant money to cover this expense. It was stressed that there should be approval from Ontario Parks prior to applying for grants. Peter and Kelly to move forward with planning. The cost is estimated at $60,000 to $70,000. A grant of $100,000 would allow all of the work to be done up to standard. * The ATV has four new tires and will have a winch installed. | Kelly |
| **5.4 Treasurer’s Report**   * Major expenditures have included insurance for the 4 x 4, flooring in the kitchen and payment of the interim property tax bill. * Gary expressed concern re the club’s cash flow this season especially if there are unexpected expenses as there was last season. It was proposed to postpone work on the deck budgeted at $7500 and work in the garage for $5000. Amy recommended that these projects can be done next spring if the cash flow is good at that time. * Gary would like the money upfront for rentals i.e. timing clock, bibs. | Gary |
| **5.5 Membership**   * The last day for the early bird fee will be Sunday, December 14. * David will talk to Zone 4 re how to get the money from early bird registrants on time. Other clubs may be experiencing similar problems. * This year’s membership fees need to be added to the new website. | David |
| **5.6 Newsletter and Publicity**   * The newsletter will be sent out this week. Discussed a few changes and additions for the newsletter. * Reviewed who has access to [info@northbaynordic.ca](mailto:info@northbaynordic.ca). Julie will check the mail regularly throughout the ski season and forward items as needed. | Julie |
| **5.7 Snowshoe Trails**   * Several bridges need to be reset. Tom to organize workers to complete work. | Tom |
| **5.8 Club Races**   * The Blue Sky Loppet is scheduled for February 22. | Mike |
| **5.9 School Liaison** | Erin |
| **5.10 Ski Programs**   * Amy is still trying to find volunteers for the committee. * The program coordinator job posting will be sent to the university. | Amy |
| 6.**0 NEW BUSINESS** |  |
| **6.1 Special Olympics**   * There will be 45 athletes and 18 coaches. * Only the inner trails will be used for the races – yellow, sprint and a portion of the gold. * Club members can access our trails with a slight bypass at the beginning. * The upper level of the clubhouse will be closed to the public from Noon until 1 p.m. for their lunch. * A location for the athletes lounge and coach’s lounge is required. Two tents can be rented for $3500. * 1/3 of the parking lot will be used for the races. Parking may be an issue. Car pooling or meeting at the Portage would be beneficial. * If the clubhouse were closed for one day, the club would be reimbursed $1500. It was decided to keep the clubhouse open for members to use. * The lower level of the clubhouse will be open all day for club members. |  |
| **6.2 Let the Learning Begin**   * This is a large family conference scheduled for October 25. The theme is physical literacy. A triathlon is planned to encourage numeracy and literacy. * They have requested to borrow the time clock and finish banner. * Amy suggested that a Jackrabbit booth be set up at the event. |  |
| **6.3 New Website**   * Mike instructed us on how to use and edit the new website. He will send out a detailed information sheet on how to navigate through the program. |  |
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| **7.0** **DATE, TIME, AND LOCATION OF NEXT MEETING**  Monday, November 10 at 1900 hours at Kelly O’Grady’s residence |  |
| 8.**0 ADJOURNMENT**  Time: 2135 hours  **Moved by: David Weiskopf Seconded by: Mike Ward**  **MOTION PASSED** |  |