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| **MINUTES OF THE NORTH BAY NORDIC SKI CLUB** | **DATE:** | September 8, 2013 |
| **TIME:** | 1900 hours |
| **LOCATION:** | Tom Cook’s Residence |

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| **MEETING CALLED BY:** | John Bowes |
| **RECORDING SECRETARY:** | Julie Bass |
| **TYPE OF MEETING:** | General Board Meeting |

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| **PARTICIPANTS:** John Bowes (President), Tom Cook (VP, Building & Property),  David Weiskopf (Membership), Julie Bass (Newsletter/Publicity, Recording Secretary), Amy Bartlett (Ski Programs), Erin Fettes (School Liaison),  Kelly O’Grady (Trails) | | |
| **ABSENT/REGRETS:** Gary Jodouin (Treasurer), Mike Ward (Races) | | |
| **NON-MEMBERS:** None | | |
| **AGENDA TOPICS** | | |
| **ITEM** | **RESPONSIBLE** |
| 1. **CALL TO ORDER**   John called the meeting to order at 1907 hours. |  |
| 1. **APPROVAL OF AGENDA**   **Moved by: Erin Fettes Seconded by: Tom Cook**  **APPROVED** |  |
| 1. **APPROVAL OF MINUTES May 26, 2014**   **Moved by: David Weiskopf Seconded by: Amy Bartlett**  **APPROVED** |  |
| 1. **DECLARATION OF ANY CONFLICTS OF INTEREST**   None declared |  |
| **5.0 BUSINESS ARISING** |  |
| **5.1 President’s Update**   * Thanks to Kelly and Peter Bullock for their work with Ontario Parks and the Mattawa Conservation Authority as well as overseeing the trail work that has been done. | John |
| **5.2 Building and Property**   * The downstairs door is not locking/closing properly. A key shop will come out to repair it. * A new kitchen floor has been installed. * It has come to our attention that we will require authorized engineered drawings prior to beginning work on the deck. Henning Helms has offered to do the drawings for us at no cost. The front portion of the deck will be closed off. Discussed aesthetics of the final product and which design will look the best. * Amy and David have made plans for the ski playground. There will be three separate structures to be used during lessons. Amy suggested that we put a link on the website to show the playground. David asked to purchase another snow rake. | Tom |
| **5.3 Trails**   * Thirteen spots were listed to be fixed this year. The Mattawa Conservation Authority approved the work to be done; however, Ontario Parks stated that they have no authority in the Park. Kelly and Peter Bullock worked closely with Ontario Parks to get as much work as possible approved. * Three spots on the green were repaired as they are out of the park and MCA gave approval. * Kelly requested new tires for the side by side. * A trails committee meeting will be scheduled. Rod Cloutier will attend the meeting as a resource person. A separate sub-committee will be created to do a study on the condition of all the bridges. * Adopt-a-kilometre members will be notified that they can start their work anytime now. There is a need for someone to coordinate the adopt-a-km program and summer work. | Kelly |
| **5.4 Treasurer’s Report**   * Reviewed a report by Gary on the current budget status. | Gary |
| **5.5 Membership**   * David will look into the problem of people who register at the early bird price, but do not pay until a later date. | David |
| **5.6 Newsletter and Publicity**   * Submissions for the fall newsletter are required by Wednesday,   October 1. | Julie |
| **5.7 Snowshoe Trails** | Tom |
| **5.8 Club Races**   * The OUA races will be held at Laurentian Ski Hill on Friday, February 13, at Nipissing University on February 14 and at North Bay Nordic on Sunday, February 15. * Toivo has requested a longer starting area for races. The goal is to have mass starts at the club. To make this work we would have to use part of the parking lot. Tom explained that the Special Olympics require a   100 m section with 4-6 lanes. This would use about 20 m of the parking lot. The fence is an obstacle that will need to be taken down. After the race snow fencing would be put in place. | Mike |
| **5.9 School Liaison** | Erin |
| **5.10 Ski Programs**   * Discussed possible applicants for the ski program coordinator position. Amy will post the position on the Facebook page, web page, as well as doing cold calls to potential qualified candidates. * Amy is actively seeking 6-8 parents to form a ski program committee. * It was agreed to set up a g mail account for the program coordinator. This will stop use of personal web addresses for club business. | Amy |
| 6.**0 NEW BUSINESS** |  |
| 6.1 **Baron’s Race**   * We hope to have the Baron’s race on September 26, but till require a permit to cut the grass. |  |
| 6.2 **Special Olympics**   * The club will be the venue for cross-country skiing and snowshoeing on January 30 – 31. There will be approximately 55 athletes participating. * Adopt an Olympian –we will put up a poster at the clubhouse for donations. * Tom needs volunteer who have experience. A police check is required at no cost. * The athletes do a 100 m sprint to get preliminary times. The races will be 250 m, 1 km, 5 km and 10 km. Start times will be adjusted to meet the distances. * Our canteen services will not be required. |  |
| 6.3 **Nipissing University**   * This year the Nipissing University ski program will start at 9 am. Staff will have to arrive earlier on those days. |  |
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| **7.0** **DATE, TIME, AND LOCATION OF NEXT MEETING**  Monday, October 6 at 1900 hours at the clubhouse. |  |
| 8.**0 ADJOURNMENT**  Time: 2150 hours  **Moved by: Kelly O’Grady Seconded by: Erin Fettes**  **MOTION PASSED** |  |